

# DEMAREST BOARD OF EDUCATION

## MINUTES – REGULAR MEETING

*June 17, 2014*

### I. OPENING

A. Meeting called to order at 7:00 p.m.

B. Board President's Announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

C. President Holzberg led the Flag salute.

D. Roll Call: Geisenheimer, Kirtane, Molina, Verna, Woods and Holzberg were present. Geller was absent.

E. It was moved by Woods, seconded by Geisenheimer and approved by unanimous voice vote to accept minutes of the Regular Public Meeting from May 20, 2014.

F. There was a review of correspondence.

### II. BOARD PRESIDENT'S REPORT

President Holzberg welcomed students and parents. We are pleased you are here to present.

### III. SUPERINTENDENT'S REPORT

Mr. Fox acknowledged the senior service students. He explained that the Peer Leaders are here tonight to present with Sherri Rinckhoff, Guidance Counselor. The peer leaders served as role models for the 5<sup>th</sup> graders. The presenters are Andrew Kim, Danny Markum, Isabelle Kreschi and Sophie Geisenheimer. There were 16 peer leaders, four groups of four, with two boys and two girls in each group.

Dr. Codey commented on a very successful Demarest 5K Run. She explained that the middle school students recently participated in Recapture, Poetry Festival, Field Day and Project Peace. The 8<sup>th</sup> Grade Dance was held at the Rockleigh Country Club and all students had a great time. Dr. Codey spoke about the barbeque hosted by the PTO for the 8<sup>th</sup> graders and how great the Washington, D.C. trip was. The K.A.R.E. Club recently read to the Little Tots. Dr. Codey reminded everyone the Demarest Middle School graduation will be held this Friday at 5:00 p.m.

Mr. Kirkby spoke about the elementary school activities including Field Days, the 4<sup>th</sup> Grade trip to the wax museum, Math Skills, Principal's Assistant for the Day and Fathers' Day Breakfast. He commented that the Learn to Care Club held a lemonade sale and the 4<sup>th</sup> grade students visited the middle school. He stated that the spring concerts were very successful. He noted that Luther Lee Emerson School will hold the 4<sup>th</sup> Grade Clap Out-Moving Up ceremony.

Mr. Fox complimented Mr. Kirkby and Dr. Codey on their work. He also commended the board committees for all their work. The Public Relations Committee has spent tremendous time lately.

**IV. REVIEW OF AGENDA**

- A. Board members reviewed the items.
- B. It was moved by Geisenheimer, seconded by Woods and approved by unanimous voice vote to open the meeting to public discussion limited to agenda items.
- C. There was no public discussion this evening.
- D. It was moved by Molina, seconded by Geisenheimer and approved by unanimous voice vote to close the meeting to public discussion.

**V. ACTIONS**

**A. Instruction – Staffing**

1. It was moved by Kirtane, seconded by Geisenheimer and approved by unanimous roll call vote to approve guide movement for Kimberly Steimke, Basic Skills Teacher, from MA to MA+16 Step 3, pending Settlement of Successor Agreement, for the 2014/2015 school year effective September 1, 2014, as recommended by the Chief School Administrator.
2. It was moved by Kirtane, seconded by Geisenheimer and approved by unanimous roll call vote to approve the transfer of assignment for Amanda Kroff, from Resource Room Teacher at County Road School to Resource Room Teacher at Luther Lee Emerson School for the 2014/2015, as recommended by the Chief School Administrator.
3. It was moved by Kirtane, seconded by Geisenheimer and approved by unanimous roll call vote to approve the provisional employment Matthew Winchell, MA Step 2, as Grade 5 Social Studies Teacher, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).
4. It was moved by Kirtane, seconded by Geisenheimer and approved by unanimous roll call vote to approve the provisional employment of Mariluz Ruiz-Norena, BA Step 1, as Middle School (Grades 5-8) World Language Spanish Teacher, for the 2014/2015 school year, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate’s compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

**B. Instruction – Pupils/Programs**

1. It was moved by Verna, seconded by Geisenheimer and approved by unanimous roll call vote to approve participation in the following Northern Valley Regional High School District Programs for the 2014/2015 school year, as recommended by the Chief School Administrator:

<u>NVRHS PROGRAM</u>	<u>PROGRAM COST</u>
Curriculum & Instruction	\$27,762
Staff Development	19,527
Criterion-Referenced Testing	1,650
Substance Abuse	-0-
Valley Interdisciplinary/Convocation (VIA)	750
Region III Special Education	17,403
SLICE of PIE Tuition	9,282
Psychiatrist	2,200
Occupational & Physical Therapy (OT \$80,000; PT \$14,000)	94,000
Region III Summer Tuition	1,210
Valley Tuition	71,092
Transportation	TBD
Technology Support	66,000
Behavioral Tuition	45,051
Orton-Gillingham Program	550

V. ACTIONS (Continued)

B. Instruction – Pupils/Programs (Continued)

2. It was moved by Verna, seconded by Geisenheimer and approved by unanimous roll call vote to accept notification of the 2014/2015 NCLB Consolidated Formula Sub grant Allocation in the amount of \$21,231, as recommended by the Chief School Administrator:

<u>Title II A – Part A</u>		<u>Title III</u>	
Demarest	\$ 7,927	Demarest	\$ 5,118
Holy Angels	<u>6,652</u>	Holy Angels	<u>1,534</u>
Total	\$14,579	Total	\$ 6,652

3. It was moved by Verna, seconded by Geisenheimer and approved by unanimous roll call vote to accept notification of the 2014/2015 IDEA Basic (\$148,793) and Preschool (\$10,200) Grants and amend the 2014/2015 budget accordingly, as recommended by the Chief School Administrator.

<u>Account Number</u>	<u>Description</u>	<u>From (\$)</u>	<u>To (\$)</u>
20-251-100-562-0-0000-00	Tuition	97,583	115,522
20-251-100-610-0-0000-00	Supplies	0	5,000
20-251-200-500-0-0000-00	Purchased Edu Svc-NVR	25,100	28,271
20-251-200-610-0-0000-00	Supplies	<u>7,417</u>	<u>0</u>
	TOTAL IDEA BASIC	\$ 130,100	\$ 148,793
20-252-100-562-0-0000-00	Tuition	7,200	8,200
20-252-100-610-0-0000-00	Supplies	<u>2,000</u>	<u>2,000</u>
	TOTAL PRESCHOOL	\$ 9,200	\$ 10,200

4. It was moved by Verna, seconded by Geisenheimer and approved by unanimous roll call vote to appoint Christopher Kirkby as the District Harassment, Intimidation and Bullying (HIB) Coordinator for the 2014/2015 school year at an annual stipend of \$10,000, as recommended by the Chief School Administrator.

5. It was moved by Verna, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Non Domiciled Tuition Agreement with Mr. & Mrs. Gewirtz for their child to attend Third Grade at Luther Lee Emerson School for the 2014/2015 school year in the amount of \$15,432, as recommended by the Chief School Administrator.

6. It was moved by Verna, seconded by Geisenheimer and approved by unanimous roll call vote to approve an Extended Year Tuition Contract with the Matheny Medical and Educational Center for Student ID #5508096366 (Local ID 200003) in the amount of \$94,600 (\$430 per diem) for the 2014/2015 school year, as recommended by the Child Study Team.

7. It was moved by Verna, seconded by Geisenheimer and approved by unanimous roll call vote to approve a Regular Year Tuition Contract with the Cresskill Board of Education for Student ID #7814534865 (Local ID 202014) in the amount of \$24,013 for the 2014/2015 school year, as recommended by the Child Study Team.

8. It was moved by Verna, seconded by Geisenheimer and approved by unanimous roll call vote to approve the Cresskill Board of Education to provide an individualized 1:1 aide for Student ID #7814534865 (Local ID 202014) at an estimated annual cost of \$18,314, additional speech services at a cost of \$50 per 30 minute session and additional behaviorist services at a cost of \$30 per 30 minutes session (to be paid monthly, as invoiced) for the 2014/2015 school year, as recommended by the Child Study Team.

V. ACTIONS (Continued)

B. Instruction – Pupils/Programs (Continued)

9. It was moved by Verna, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge the following high school senior students who participated in the School Community Services Program (Senior Service) for the 2013/2014 school year, as recommended by the Chief School Administrator:

<u>Demarest Middle School</u>	<u>Luther Lee Emerson School</u>	<u>County Road School</u>
Olivia Cullen	Jennifer Berman	Danielle Im
Corey Freeman	Arielle Lawlor	
Michael Kontolios	Kelsey Geisenheimer	
Amanda Lagowitz	Liza Fendell	
Tomi Peterson		

C. Support Services – Staffing

1. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to award contracts to the following tenured secretaries according to their step and level on the Secretarial Salary Schedule, pending Settlement of Successor Agreement, for the 2014/2015 school year, as recommended by the Chief School Administrator:

Level I Secretarial Salary Guide:

Gina Peter (BOE)

Level II Secretarial Salary Guide:

Sally Marsich (CST), Step 16  
Nancy Niemira (DMS), Step 12  
Cheryl Sullivan (CRS), Step 13

2. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to award a tenure contract to Dawn Delasandro, Secretary to the Business Administrator, for the 2014/2015 school year, pending Settlement of Successor Agreement, on Level I Secretarial Salary Guide, as recommended by the Chief School Administrator.

3. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to award non-tenure contracts to the following secretaries, according to the Level 2 Secretarial Salary Guide, for the 2014/2015 school year, pending Settlement of Successor Agreement, as recommended by the by the Chief School Administrator:

Miriam Koopaethes, Step 5 (LLE)

Grace Sepero, Step 2 (DMS)

4. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to award a non-tenure contract to Debra Rinaldi, Executive Secretary to the Superintendent, for the 2014/2015 school year, pending Settlement of Successor Agreement, as recommended by the Chief School Administrator.

5. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to approve Marianne Bolduc as the District Lunchroom Coordinator for the 2014/2015 school year, pending Settlement of Successor Agreement, as recommended by the Chief School Administrator.

6. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to approve Kathleen Coppa, RN, as the in-district Health Aide at an hourly rate to be determined (not to exceed 2½ hours daily) for the 2014/2015 school year, pending Settlement of Successor Agreement, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

C. Support Services – Staffing (Continued)

7. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to approve the following Teachers' Assistants for the 2014/ 2015 school year (not to exceed 25 hours weekly including Health Aide hours), pending Settlement of Successor Agreement, as recommended by the Chief School Administrator:

Luther Lee Emerson School  
Arlene Cabrera, Step 2

County Road School  
Kathleen Coppa, Step 12

8. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to award contracts to the following Lunch/Playground Aides according to the Aides Hourly Guide for the 2014/2015 school year, pending Settlement of Successor Agreement, as recommended by the Chief School Administrator:

<u>County Road School</u>	<u>Luther Lee Emerson School</u>	<u>Demarest Middle School</u>
Anna Martin, Step 12	Marilyn Stankiewicz, Step 16	Catherine Ciccimarra, Step 9
	Mary Ellen Portera, Step 9	Margaret Cioffi, Step 10
		Mary Jean Dresher, Step 22
		Jo Anna Martin, Step 15
		Teuta Mamo, Step 1

9. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to approve the provisional employment of Mary Carter, Step 1, as a Lunch Aide at County Road School, for the 2014/2015 school year, pending Settlement of Successor Agreement, as recommended by the Chief School Administrator. Regular employment status would become effective upon candidate's compliance with P.L.1986,c.116 as well as an application for emergency hiring as required by the N.J.S.A. 18A:6-7, 1 et seq. (revised 6/30/98).

10. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to acknowledge recognition of service for the following staff, as recommended by the Chief School Administrator:

<u>Staff Member</u>	<u>Years of Service</u>	<u>Staff Member</u>	<u>Years of Service</u>
Therese Fortunato	15	Patricia Buonocore	25
Sally Marsich	15	Elizabeth Varelas	25
Gina Peter	15		

11. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to approve the payment of accumulated sick time for the following employees per Article VIII-5 of the DEA/Demarest Board of Education Agreement for retiring staff during the 2013/2014 school year, as recommended by the Chief School Administrator:

<u>Employee</u>	<u>Days</u>	<u>Payment</u>
Janice Boettner	67.5	\$1,775
Patricia Buonocore	150	\$4,500
Josephine Della Fave	150	\$4,500

12. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to place Dritar Ameti, Custodian, on Workers' Compensation leave of absence for twelve (12) weeks commencing June 11, 2014 under NJFLMA/FMLA, as recommended by the Chief School Administrator.



V. ACTIONS (Continued)C. Support Services – Staffing (Continued)

21. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to approve a summer technology workshop for Victoria Zimmerman and Denise Karrenberg, technology teachers, to update district computers (not to exceed 30 hours), as recommended by the Chief School Administrator.

22. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to approve the employment of Susan Keenan, Step 7 (not to exceed 29 hours weekly), as an Instructional Aide for Student ID # 2529758090 (Local ID 202077) attending Northvale School for the 2014/2015 school year, pending Settlement of Successor Agreement, as recommended by the Chief School Administrator.

23. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to approve a Memorandum of Agreement with Dr. Emily Codey, Principal at Demarest Middle School, as recommended by the Chief School Administrator.

24. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to approve a Memorandum of Agreement with Dr. Michelle Terzini-Hollar, Supervisor of Child Study Team/School Psychologist, as recommended by the Chief School Administrator.

25. It was moved by Geisenheimer, seconded by Woods and approved by unanimous roll call vote to approve the employment of Brittney DeCotiis as an Instruction Aide, Step 1, for Student ID # 5019762465 (Local ID # 292001) attending Closter Pre-School during the month of July 2014 from 9:00 – 12:00 a.m., as recommended by the Chief School Administrator.

D. Support Services – Board of Education

1. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the creation of and job description for Supervisor of Curriculum, Instruction and Assessment, as recommended by the Chief School Administrator.

2. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to authorize the submission of waiver N.J.A.C 6:8-3.2 allowing Christopher Kirkby to serve as Principal for the County Road and Luther Lee Emerson Schools for the 2014/2015 school year, as recommended by the Chief School Administrator.

3. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the District Travel Mileage Reimbursement at the NJ Statutory Level, currently \$.31, for the 2014/2015 school year, as recommended by the Chief School Administrator.

4. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the PTO Wish Lists for the 2014/2015 school year (as distributed), as recommended by the Chief School Administrator.

5. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the District ESL Plan (as on file in the Superintendent's Office) for the 2014/2015 through 2016/2017 school years, as recommended by the Chief School Administrator.

6. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the District Mentoring Plan (as on file in the Superintendent's Office) for the 2014/2015 school year, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

**D. Support Services – Board of Education (Continued)**

7. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the District Statement of Assurance (SOA) Security Drill Report (as on file in the Superintendent's Office) for the 2013/2014 school year and submit it to the Bergen County Executive County Superintendent, as recommended by the Chief School Administrator.

8. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the alternate method of compliance in accordance with N.J.A.C 6A:26-6.3 (h) 4ii and iii by providing toilet rooms adjacent to or outside classrooms in lieu of individual toilet rooms in each kindergarten classroom, as recommended by the Chief School Administrator.

9. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve an annual agreement with Real Time Information Technology, Inc. for a student information system for the 2014/2015 school year, as recommended by the Chief School Administrator.

10. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge the service of Patricia Buonocore, as recommended by the Chief School Administrator.

**WHEREAS**, Patricia Buonocore dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

**WHEREAS**, her dedication served as a model of service to the community,

**NOW, THEREFORE BE IT RESOLVED**, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Patricia Buonocore in recognition of her twenty-five (25) years of dedicated service as a Teacher for the Demarest Board of Education.

11. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge the service of Janice Boettner, as recommended by the Chief School Administrator.

**WHEREAS**, Janice Boettner dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

**WHEREAS**, her dedication served as a model of service to the community,

**NOW, THEREFORE BE IT RESOLVED**, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Janice Boettner in recognition of her twenty-six (26) years of dedicated service as a Teacher for the Demarest Board of Education.

12. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge the service of Theresa Wiseman, as recommended by the Chief School Administrator.

**WHEREAS**, Theresa Wiseman dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

**WHEREAS**, her dedication served as a model of service to the community,

**NOW, THEREFORE BE IT RESOLVED**, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Theresa Wiseman in recognition of her nine (9) years of dedicated service as a Learning Disabilities Teacher Consultant (LDTC) for the Demarest Board of Education.



V. ACTIONS (Continued)

**D. Support Services – Board of Education (Continued)**

13. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge the service of Elizabeth Varelas, as recommended by the Chief School Administrator.

**WHEREAS**, Elizabeth Varelas dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

**WHEREAS**, her dedication served as a model of service to the community,

**NOW, THEREFORE BE IT RESOLVED**, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Elizabeth Varelas in recognition of her twenty-five (25) years of dedicated service as an Instructional Aide for the Demarest Board of Education.

14. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge the service of Josephine Della Fave, as recommended by the Chief School Administrator.

**WHEREAS**, Josephine Della Fave dedicated her time and services to the children of Demarest and the Demarest Board of Education, and

**WHEREAS**, her dedication served as a model of service to the community,

**NOW, THEREFORE BE IT RESOLVED**, that the Demarest Board of Education does hereby extend its appreciation and gratitude to Josephine Della Fave in recognition of her thirty (30) years of dedicated service as a Lunch Aide for the Demarest Board of Education.

15. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the request of the SJ Enrichment/Beyond Sports Management (BSM) to utilize the Demarest Middle School field on the following dates for sports activities, at a rate of \$2,040 for all sessions, as recommended by the Chief School Administrator:

July 7 – August 15, 2014 (6 weeks) Monday - Thursday 12:45 - 2:45PM

July: 7, 8, 9, 10; 14, 15, 16, 17; 21, 22, 23, 24; 28, 29, 30, 31

August: 4, 5, 6, 7; 11, 12, 13, 14

TOTAL 24 sessions

June 21 – August 23, 2014 (9 weeks)

Mondays 5:45 - 7:45 PM: 6/23, 6/30, 7/7, 7/14, 7/21, 7/28, 8/4, 8/11, 8/18

Thursdays 5:45 - 7:45 PM: 6/26, 7/3, 7/10, 7/17, 7/24, 7/31, 8/7, 8/14, 8/21

Saturdays 9:30 - 11:30 AM: 6/21, 6/28, 7/12, 7/19, 7/26, 8/2, 8/9, 8/16, 8/23

TOTAL 27 sessions

16. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve an agreement with JSL Consulting to maintain the Demarest Policy and Regulations Manual in the base amount of \$1,300 plus \$110 per hour for the 2014/2015 school year, as recommended by the Chief School Administrator.

17. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the attendance of Stephanie Zitelli, 7<sup>th</sup> Grade Language Arts Teacher, at the Heartsaver CPR/AED Training workshop held on July 28, 2014 in Englewood Cliffs, NJ at a cost of \$40 with reimbursement for travel based on state statutes, as recommended by the Chief School Administrator.

V. ACTIONS (Continued)

**D. Support Services – Board of Education (Continued)**

18. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the attendance of John Zemba, Music Teacher, at the Summer Music Workshop held on August 21-22, 2014 in Bay Shore, NY at a cost of \$92.22 per day with reimbursement for travel and tolls based on state statutes, as recommended by the Chief School Administrator.

19. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the rescheduling of the COW/Regular Meeting originally scheduled for July 15, 2014 to July 22, 2014 immediately following the Executive Session which is scheduled to begin at 5:30 p.m., in County Road School Library, as recommended by the Chief School Administrator.

20. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to confirm the Borough of Demarest use of County Road School All Purpose Room from 5:00 a.m. to 9:00 p.m. for Primary Elections on June 3, 2014 and approve use for the General Elections on November 4, 2014, as recommended by the Chief School Administrator.

21. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the joint consortium agreement with Northern Valley School Districts for mental health assessments with the West Bergen Mental Healthcare for the 2014/2015 school year, as recommended by the Chief School Administrator.

22. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the renewal agreement with Delta Dental for the period July 1, 2014 through June 30, 2017, at the following rates, as recommended by the Chief School Administrator:

	<u>Staff</u>	<u>Superintendent</u>
One Party	\$ 46.78	\$ 63.15
Family	\$124.01	\$167.41

23. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the attendance of Michelle Terzini-Hollar, School Psychologist, at the ADHD Across the Lifespan workshop held on August 11-15, 2014 in Greenwich, CT at a cost of \$599 for registration, with reimbursement for travel, meals and lodging at GSA rates, as recommended by the Chief School Administrator.

24. It was moved by Woods, seconded by Geisenheimer and approved by unanimous roll call vote to approve the request of BSAK to use the gym at Demarest Middle School from 9:00 a.m. to 2:00 p.m. on July 14-18, 2014 and July 21-25, 2014 for sporting activities at a rate of \$750, as recommended by the Chief School Administrator.

**E. Support Services –Fiscal Management**

1. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to confirm May 16 – 31, 2014 payroll in the amount of \$343,347.16.

2. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to confirm June 1 – 15, 2014 payroll in the amount of \$372,086.80.

V. ACTIONS (Continued)

E. Support Services – Fiscal Management (Continued)

3. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the May 2014 bills in the amount of \$373,922.82.

<u>Subtotal Per Fund</u>	<u>Amount</u>
10 General Current Fund Expense Funds	\$281,479.94
12 Capital Outlay	<u>17,603.16</u>
Total	<u>\$299,083.10</u>

4. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following resolution:

Receipt of Certification from Board Secretary

Pursuant to N.J.A.C 6:20-2.13 (d), I, Frank G. Chilson certify that as of May 31, 2014, no budgetary line item account has obligations or payments (contractual orders) which in total exceeds the amount appropriated by the district Board of Education pursuant to N.J.S.A 18A:22-8 and 18A:22-8.1.

5. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the following resolution:

Certification of Board of Education

Pursuant to N.J.A.C 6:20-2.13 (e), we certify that as of May 31, 2014, after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district official, to the best of our knowledge no major account or fund has been over-extended in violation of NJAC 6:20-2.13 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to acknowledge receipt of the April 30, 2014 Report of the Board Secretary, A148 and Report of the Treasurer, A-149.

7. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to confirm the following budget transfers for May 2014:

<u>From:</u>	<u>Account</u>	<u>Amount</u>
11-120-100-101-2-0000-03	Foreign Language	<u>6,000</u>
	\$	<u>6,000</u>
<u>To:</u>	<u>Account No.</u>	<u>Amount</u>
11-401-100-320-3-0000-20	Co-Curriculum	3,500
11-000-213-104-3-0000-33	Health Services	<u>2,500</u>
	\$	<u>6,000</u>

V. ACTIONS (Continued)

E. Support Services – Fiscal Management (Continued)

8. It was moved by Molina, seconded by Geisenheimer and approved by unanimous roll call vote to approve the Tax Levy Schedule for the 2014/2015 school year as follows:

Month / Year	Current Expense	Debt Service	Total Overall
July 2014	\$ 1,000,067	\$ 127,038	\$ 1,127,105
August 2014	1,000,067		1,000,067
September 2014	1,000,067		1,000,067
October 2014	1,000,067		1,000,067
November 2014	1,000,067		1,000,067
December 2014	1,000,066		1,000,066
January 2015	1,000,067	517,038	1,517,105
February 2015	1,000,067		1,000,067
March 2015	1,000,067		1,000,067
April 2015	1,000,067		1,000,067
May 2015	1,000,067		1,000,067
June 2015	1,000,066		1,000,066
Totals	\$ 12,000,802	\$ 644,076	\$ 12,644,878

F. Other

1. It was moved by Kirtane, seconded by Molina and approved by unanimous voice vote to adopt the following resolution:

BE IT RESOLVED THAT the Demarest Board of Education will convene in a closed Executive Session on Tuesday, July 22, 2014 at 5:30 p.m. to discuss personnel and/or legal matters.

BE IT FURTHER RESOLVED THAT the nature of the discussion is expected to be disclosed to the public at a future date.

VI. REPORTS

Curriculum Committee

P. Geisenheimer reported on a Curriculum Committee meeting discussion of the district's Math curriculum. Mrs. Rilli, 5<sup>th</sup> Grade Math Teacher, completed a Rubric for the fifth grade and Mrs. Campagna, Middle School Media Specialist, implemented a parent survey for students to participate in Gifted & Talented/Multiple Intelligences higher level math. R. Geisenheimer stated we need to inform parents on how children enter the program.

Negotiations Committee

D. Holzberg reported that negotiations with the DEA are ongoing. Another meeting is scheduled for June 30 2014.

Public Relations Committee

S. Verna spoke about meetings with the Key Communicators and Class Moms. The Auction Committee group consisted of 13 residents. All groups asked about the cost of the project. Parents commented on not enough physical activity during poor weather. We need more space for physical education. New focus would be around residents near Luther Lee Emerson School and Lenox Ave. We feel the architects should participate in these meetings for their expertise. Sports people are excited and concerned. We feel we should hold separate meetings for LLE and CRS. Community members are asking who the tenant would be and they are concerned about construction noise while school is in session. The next issue of Chalkboard is under review for publication. Some of the current concerns include: How do we inform the seniors in the community? Should we involve local realtors? Can we look for large donations?

We need to look at a traffic time study for the staff/administration. We should also look at Poll Watchers and hold exit polls.

VII. PUBLIC DISCUSSION

A. It was moved by Geisenheimer, seconded by Woods and approved by unanimous voice vote to open the meeting to public discussion.

M. Faehndrich of 29 Columbus Road expressed her concern with adding more traffic near County Road School and not conducting a traffic study. She also commented that we would need police for emergency services for the new tenant at County Road School. She expressed her opinion that the new construction will add to traffic concerns.

B. It was moved by Geisenheimer, seconded by Woods and approved by unanimous voice vote to close the meeting to public discussion.

VIII EXECUTIVE SESSION (IF NEEDED)

There was no additional time needed this evening.

IX. ADJOURNMENT

A. It was moved by Woods, seconded by Geisenheimer and approved by unanimous voice vote to adjourn at 8:50 p.m.

Respectfully submitted,



Frank G. Chilson  
School Business Administrator/Board Secretary